

None of the foregoing information is deemed to constitute personal information.

The information that is collected automatically is used to improve this website's content and to help NYS understand how users are interacting with the website. This information is collected for statistical analysis, to determine what information is of most and least interest to our users, and to improve the utility of the material available on the website. The information is not collected for commercial marketing purposes and NYS is not authorized to sell or otherwise disclose the information collected from the website for commercial marketing purposes.

If you wish, you may complete a registration to personalize this website and permit a "persistent cookie" to be stored on your computer's hard drive. This persistent cookie will allow the website recognize you when you visit again and tailor the information presented to you based on your needs and interests. NYS uses persistent cookies only with your permission.

The software and hardware you use to access the website allows you to refuse new cookies or delete existing cookies. Refusing or deleting these cookies may limit your ability to take advantage of some features of this website.

INFORMATION COLLECTED WHEN YOU E-MAIL THIS WEBSITE OR INITIATE AN ONLINE TRANSACTION

During your visit to this website you may send an e-mail to NYS. Your e-mail address and the content of your message will be collected. The information collected is not limited to text characters and may include audio, video, and graphic information including in your message will be used to respond to you, to address issues you identify, to improve this website, or to forward your message to another State agency for appropriate action. Your e-mail address is not collected for commercial purposes and NYS is not authorized to see or otherwise disclose your e-mail address for commercial purposes.

During your visit to this website you may initiate a transaction such as survey, registration' or order form. The information, volunteered by you in initiating the transaction is used by NYS to operate NYS programs, which include the provision of goods, services, and information collected by NYS may be disclosed by NYS for those purposes that may be reasonably ascertained from the nature and terms of the transaction in connection with which the information was submitted.

NYS does not knowingly collect personal information from children or create profiles of children through this website.

Users are cautioned, however, that the collection of personal information submitted in an e-mail or through an online transaction will be treated as though it was submitted by an adult, and may, unless exempted from access by federal or State law, be subject to public access.

NYS strongly encourages parents and teachers to be involved in children's internet activities and to provide guidance whenever children are asked to provide personal information online.

DISCLOSURE OF INFORMATION COLLECTED THROUGH THIS WEBSITE

The collection of information through this website and the disclosure of that information are subject to the provisions of the Internet Security and Privacy Act. NYS will only collect personal information through this website or disclose personal information collected through this website if the user has consented to the collection or disclosure of such personal information.

Participation in an online transaction resulting in the disclosure of personal information to NYS by the user, whether solicited or unsolicited, constitutes consent to the collection and disclosure of the information by NYS for the purposes reasonably ascertainable from the nature and terms of the transaction.

However, NYS may collect or disclose personal information without user consent if the collection or disclosure is: (1) necessary to perform the statutory

duties of NYS, or necessary for NYS to operate a program authorized by law, or authorized by state or federal statute or federal statute or regulation; (2) made pursuant to a court order of by law; (3) for the purpose of validating the identity of the user; or (4) of information to be used solely for statistical purposes that is in a form that cannot be used to identify any particular person.

Further, the disclosure of information, collected through this website is subject to the provisions of the Freedom of information Law and the Personal Privacy Protection Law.

NYS may disclose personal information to federal or state law enforcement authorities to enforce NYS's rights against unauthorized access or attempted unauthorized access to NYS's information technology assets or against other inappropriate use of this website.

RETENTION OF INFORMATION COLLECTED THROUGH THIS WEBSITE

The information collected through this website is retained by NYS in accordance with the records retention and disposition requirements of the New York State Arts & Cultural Affairs Law. Information on the requirements of the Arts & Cultural Affairs Law may be found at <http://www.archives> information, including personal information, that you submit in an e-mail or when you initiate an online transaction such as a survey' registration form, or order form is retained in accordance with the records retention and disposition schedule established for the records of the program unit to which you submitted the information. Information concerning these records retention and disposition schedules may be obtained through the Internet Privacy Policy contact listed in this policy.

CONFIDENTIALITY AND INTEGRITY OF PERSONAL INFORMATION COLLECTED THROUGH THIS WEBSITE

NYS is strongly committed to protecting personal information collected through this website against unauthorized access, use, or disclosure. Consequently, NYS limits employee access to personal information collected through this website to only those employees who need access to the information in the performance of their official duties. Employees who have access to this information are required to follow appropriate procedures in connection with any disclosures of personal information.

In Addison, NYS has implemented procedures to safeguard the integrity of its information technology assets, including but not limited to, authentication, monitoring, auditing, and encryption. These security procedures have been integrated into the design, implementation, and day-to-day operations of this website as part of our continuing commitment to the security of electronic content as well as the electronic transmission of information.

For website security purposes and to maintain the availability of the website for all users, NYS employs software to monitor traffic to identify unauthorized attempts to upload or change information or otherwise damage this website.

DISCLAIMER

The information provided in this privacy policy should not be construed as giving business, legal, or other advice, or warranting as fail proof, the security of information provided through this website.

LINKS

In order to provide users with certain information, NYS provides links to the websites of local, state, and federal government agencies, and to the websites of other organizations. A link does not constitute an endorsement of the content, viewpoint, accuracy, opinions, policies, products, services, or accessibility of that website. Once you link to another website from this website, including one maintained by the State, you are subject to the terms and conditions of that website, including, but not limited to, its internet privacy policy.